Dear students,

This e-mail is to inform you about the regulations of the University of Cádiz to process your application forms as Erasmus students.

We send you attached the application form. 

**Please keep in mind what follows:**

1. **Deadlines:**
   - a: 31st May for students starting in September 2010
   - b: 1st November for students starting in February 2011

2. They must be clearly filled out with capital letters.

3. The learning agreement must be **signed and stamped** by your University. Otherwise they will NOT be processed.

4. Together with the application form, you must send a pass photograph and a copy of the ID Card or Passport.

5. Uncompleted forms or forms from your Institution will NOT be processed. We can ONLY accept the forms we send you attached.

6. Nevertheless, you could change the study programme once spoken and agreed with your coordinator of our University after your arrival.

It will be in August/December when we send the acceptance letter for the students together with useful information such as Spanish Course…
Regarding your study programme, please keep in mind:

A. The Universities in Spain are yearly organized, that is to say, from October till June, with subjects lasting the whole academic year and subjects lasting 1 semester. Students in our Institution for only one semester can only follow the subjects offered in such semester and not subjects offered in other semesters neither subjects lasting the whole academic year.

B. Please have a look at the following link with the subjects in our institution:

   http://www.uca.es/web/estudios/planes_estudio/index.html

   The students of Medicine must bear in mind that the subjects in medicine last the whole academic year, from September/October until June. It means, the students cannot follow the subjects for only one semester. The students can only follow the subjects offered in the following web page (it will be updated soon for the academic year 2010/11)

   http://www.uca.es/wuca_fichasig_lista_asig_xtitulacion?titul=0102

   Any question related to specific contents which not appear in such list, the student can contact the coordinator Carmen Carrasco Molinillo:

   carmen.carrasco@uca.es

   Students must register in the complete subject, that is to say, the majority of subjects are composed by theory and practice and they cannot be taken separately and we cannot issue a certificate of only one of the parts, we only accept the certificates issued by our Secretary in the Faculty of Medicine.

   Nevertheless, we have two subjects that only consist of practice (Surgery and Internal Medicine) and they can only be followed by students that stay with us the whole academic year.

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