Training plan for the practical training semester

**Duration:** 18 weeks, 5 days a week  
**Timing:** 5th semester

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| **Training objective**  
The training objective is to enable you to work independently by actively collaborating in technical editing or related areas. The internship will provide you with numerous opportunities, such as to:  
- apply, further develop, and expand the knowledge you have acquired in a practically-relevant manner;  
- gain insight into organisational structures in the workplace;  
- gather experience in a professional working environment;  
- and acquire social and teamworking skills |
| **Training content**  
Where possible, work assignments should be completed in parallel with projects. These typically include:  
- Technical documentation: All types of information products (such as user manuals or internal company documentation), editing processes, and documentation-specific tools;  
- Audiovisual media (such as animations, videos);  
- Documentation as a marketing tool and publications in marketing;  
- Organisation of knowledge and information within companies;  
- Usability of technical products and instruction manuals;  
- Public relations. |
| **Training placements**  
You should complete the practical training semester in companies that are involved with technical editing and communication in the broadest sense. Where you are placed in a company can therefore vary; you may find yourself working in Technical Editing, in Development, in Servicing, or in Marketing, for example. The company does not need to be in a particular sector – it may be in mechanical engineering, plant engineering and construction, software, medical technology, etc.  
You can also complete the internship in other company types as well, such as documentation service providers, media agencies, seminar providers, (specialist) publishers, or radio/television.  
If you intend to complete the internship abroad or in multiple companies, you must consult with the internship coordinator for the degree programme before signing an internship contract. |