Register your thesis with NINE

Easily made
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1. View students

If you want to start the administrative act of your thesis, please click „Abschlussarbeit“
1.1. General information

Please enter your name and your number of matriculation.

1.2. Check of requirements

If you are sure to fulfill the requirements for starting your thesis (please refer to PRIMUSS), please click „Vorause.jpg
tzungenschelf prüfen“.

You are responsible for a truthfully verification yourself!

Should the requirements not be fulfilled and you are not handing in your thesis anyway, your thesis won`t be rated.
Please confirm with „Die Voraussetzungen sind erfüllt“.

**Notice:** If you are not sure, please get information at the office of examination. Your contact is Mrs. Henn (claudia.henn@hm.edu).

### 1.3. Determining the topic

After fulfilling the requirements, the topic of your thesis has to be defined and your tutor has to be chosen.

Please click „Thema festlegen“
Please add your title (german and english).

Hinweis: Your title can be changed until registration.

1.4. Request for supervision of my thesis

Please add the first name of your professor. (without title)

After clicking „Anfrage versenden“ you will be informed via e-mail, if your tutor has accepted your request.

Annahme:
1.5. Registration of my thesis

If the tutorship has been approved and your topic has been chosen, you will be able to register your thesis. Choose a date and confirm with „speichern“.

Notice: Your tutor also has the ability of registering your thesis. Who will be registering your thesis will be decided previously.

Your thesis has now been registered.
1.6. Submission of the thesis

After submitting your thesis, you will receive the following e-mail.

Your checklist:

✓ Name
✓ Number of immatriculation
✓ Checking the requirements yourself
✓ Title of your thesis (german and english)
✓ Choose your tutor
✓ Registrate yourself (or be registrated by your tutor)
✓ Handing in your thesis