

Information about the **Master of Science in Business Administration**

Fakultät für
Betriebswirtschaft



| | |
|--|--|
| STUDENT ADVICE AND INFORMATION SERVICES | <p>Current student information can be found here http://www.bwl.hm.edu/masterstudiengaenge/studiengaenge/index.de.html Please also read the FAQs –Frequently Asked Questions about the master’s degree program</p> |
| ADMISSION PERIOD | <p>Admission is only possible for the winter semester:</p> <ul style="list-style-type: none"> ➤ The application period for the winter semester is between 2nd May and 31st May every year online http://hm.edu ➤ Applicants with non-German bachelor degrees have to apply via uni-assist at first, which takes up to six weeks. (see homepage under “foreign student’s application”). ➤ Applications will only be accepted during the stated period. |
| MASTER’S PROGRAM | <p>Master’s degree program Business Administration (Master of Science): You have to decide for one of the following master’s degree programs:</p> <ul style="list-style-type: none"> • Master Business Administration/ Business Innovation and Management Consulting (German) • Master Business Administration/ Finance and Controlling (German) • Master Business Administration/ Marketingmanagement (German) • Master Business Administration/ Business Entrepreneurship and Digital Technology Management (English) |
| ONLINE APPLICATION | <p>Applications can only be launched from 2nd May online http://www.bwl.hm.edu/masterstudiengaenge/studiengaenge/index.de.html</p> |
| REQUIREMENTS ONLINE APPLICATION | <p>Please fill in the online application form which will be available on our homepage http://www.bwl.hm.edu/masterstudiengaenge/studiengaenge/index.de.html from May, 2nd. Please sign the form and send it together with the following documents to the office of enrolment (please see the address on application form).</p> <ul style="list-style-type: none"> • A certified copy of your bachelor’s degree and your bachelor’s degree certificate (resp. of your diploma degree and your diploma certificate) of your business administration studies or a related discipline (a final mark of “good” or better is required, German grade: 2,4 or better) • Evidence of achieved 210 ECTS credits out of a minimum of six theoretical semesters of a bachelor’s degree or diploma program is required. • If less than 210 ECTS but a minimum of theoretical 180 ECTS (without internship) you will have to obtain the missing ECTS during your master studies prior to the release of the subject of your master thesis (hence prior to the beginning of the third semester). |

Information about the **Master of Science in Business Administration**

Fakultät für
Betriebswirtschaft



| | |
|---|---|
| <p>REQUIREMENTS ONLINE APPLICATION</p> | <ul style="list-style-type: none"> • Proof of good knowledge of English, both written and spoken by the applicant <ul style="list-style-type: none"> ○ Competence language level "B2" established by the Council of Europe's Common European Framework of Reference for Languages * ○ Evidence is made if the mother tongue is English or the applicant has completed an education in English language with a high school or an university degree • Evidence of a minimum of 10 ECTS credits of study modules Mathematics and/or Statistics (cannot be obtained later) • Evidence of a minimum of 25 ECTS credits of study modules of Finance and Accounting OR 25 ECTS credits of study modules of the business functions such as marketing, logistics, innovation management and project management. (Modules of Finance and Accounting cannot be combined with Modules in Business Functions) (cannot be obtained later) • A detailed CV |
| <p>COMPULSORY APTITUDE TEST</p> | <p>All applicants who meet the above mentioned criteria according to §3 and §5 SPO have to conduct an aptitude test at the Department of Business Administration of the Munich University of Applied Sciences.</p> <ul style="list-style-type: none"> • The aptitude test is conducted by two professors or one professor and a special lecturer / a research associate of the Department of Business Administration and lasts about 30 minutes. If you do not come at the appointed time you will lose your admission to the aptitude test and you cannot be enrolled for the master's degree program. No Skype or Phone Interviews will be offered. • The applicant must show hers/ his professional competences in the field of business administration. You can find further information on the website under the point : Aptitude Test http://www.bwl.hm.edu/masterstudiengaenge/studiengaenge/master_bwl/master_betriebswirtschaft/einstiegsseite_master.de.html • Please take a copy of your bachelor's thesis/ diploma thesis with you to the aptitude test. If you have not finalised it by the time of the aptitude test please bring a two-page exposé. |

- *Test of English as a Foreign Language (TOEFL) internet based at least 89 points or*
- *International English Language Testing System (IELTS) at least 7,0 or*
- *Test of English for International Communication (TOEIC) at least 700*
- *Cambridge First Certificate in English (FCE)*
- *Cambridge Certificate of Proficiency (CPE)*
- *Business English Certificate (BEC) Vantage*