

Information about the **Master of Science in Business Administration**

<p>STUDENT ADVICE AND INFORMATION SERVICES</p>	<ul style="list-style-type: none"> • Please read carefully our homepage, https://www.bwl.hm.edu/s/m/msc_bwl/beditem.en.html especially the FAQs – • If you have further questions please contact the Masteroffice in room LO 201a, Monday till Wednesday between 10:30 till 12:00 o'clock
<p>ADMISSION PERIOD</p>	<ul style="list-style-type: none"> • Admission is only possible for the winter semester • Application period is between 2nd May and 31st May every year online http://hm.edu • Applicants with non-German Bachelor Degrees have to apply via uni-assist until 31. March of that year, please see FAQs
<p>4 DIFFERENT MASTER'S PROGRAM SPECIALIZATIONS</p>	<p>Master's degree program Business Administration (Master of Science): You have to choose one of the following master's degree programs:</p> <ul style="list-style-type: none"> • MASTER BUSINESS ADMINISTRATION / Applied Business Innovation (German) • MASTER BUSINESS ADMINISTRATION / Finance and Accounting (German) • MASTER BUSINESS ADMINISTRATION / Marketing Management (German) • MASTER BUSINESS ADMINISTRATION / Digital Technology Entrepreneurship (English)
<p>ONLINE APPLICATION</p>	<p>Applications can be uploaded online from 2nd May till 31st of May via our homepage https://www.hm.edu/en/your_stay_at_muas/students/fulltime/application_master.en.html</p> <p>No hard copies have to be send in. Your original documents will be checked when you enrol.</p>
<p>ADMISSION REQUIREMENTS</p>	<p>Please upload the following:</p> <ul style="list-style-type: none"> • A copy of your bachelor's degree, your diploma supplement and Transcript of Records of your business administration studies or studies with an equivalent content (a final mark of "good" or better is required, German grade: 2,5 or better) • Evidence of achieved 180 ECTS credits out of a minimum of six theoretical semesters of a bachelor's degree or diploma program is required. Please note: If you have obtained less than 210 ECTS but a minimum of 180 ECTS you will have to realize the missing ECTS

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<p>ADMISSION REQUIREMENTS (cont.)</p>	<p>during your master studies prior to the third semester by conducting a 20-week full-time internship.</p> <ul style="list-style-type: none"> • Proof of good knowledge of English by the following tests / certificates: <ul style="list-style-type: none"> ○ Test of English as a Foreign Language (TOEFL) internet based at least 89 points ○ International English Language Testing System (IELTS) at least 7,0 ○ Test of English for International Communication (TOEIC) at least 800 ○ Cambridge First Certificate in English (FCE) ○ Cambridge Certificate of Proficiency (CPE) ○ Cambridge Advanced English (CAE) ○ Business English Certificate (BEC) Vantage ○ Evidence is made if the applicant has completed an education in English language with a high school or an university degree • Evidence of a minimum of 20 ECTS credits of study modules in Economics and / or Mathematics and/or Statistics from the above mentioned Bachelor Degree (cannot be obtained later) • A detailed CV • If you have a foreign Bachelor Degree: a VPD (Vorprüfungsdokumentation) from uni-assist
<p>COMPULSORY APTITUDE TEST</p>	<p>All applicants who meet the above mentioned criteria according to §3 and §5 SPO have to conduct an aptitude test at the Department of Business Administration.</p> <ul style="list-style-type: none"> • The aptitude test is conducted by two professors or one professor and a special lecturer / a research associate of the Department of Business Administration and lasts about 30 minutes. If you do not come at the appointed time you will lose your admission to the aptitude test and you cannot be enrolled to the master's program. • The applicant must show hers/ his professional competences in the field of business administration. Further information can be found on the website under "Aptitude Test" https://www.bwl.hm.edu/s/m/msc_bwl/beditem.en.html • Please take a copy of your bachelor's thesis/ diploma thesis with you to the aptitude test. If you have not finalised it by the time of the aptitude test please bring a two-page exposé.