# Information about the Master of Science in Business Administration

**STUDENT ADVICE AND INFORMATION SERVICES**
- Please read carefully our homepage, especially the FAQs & Admission requirements
- If you have further questions please contact the Masteroffice via masteroffice-fk10@hm.edu

**ADMISSION PERIOD**
- Admission is only possible for the winter semester
- Application period is between 2nd May and 31st May every year online http://hm.edu
- Applicants with non-German Bachelor Degrees have to apply via uni-assist until 31. March of that year, please see FAQs and https://my.uni-assist.de/

**6 DIFFERENT MASTER’S PROGRAM SPECIALIZATIONS**
Master of Science in Business Administration (M. Sc.): You have to decide for one of the following specializations:
- Applied Business Innovation
- Digital Technology Management (in English)
- Digital Sustainable Procurement and Supply Management
- Finance & Accounting
- Human Resource Management
- Marketing Management

**ONLINE APPLICATION**
Applications are possible from 2nd May till 31st of May via our homepage [https://www.hm.edu/en/your_stay_at_muas/students/fulltime/application_master.en.html](https://www.hm.edu/en/your_stay_at_muas/students/fulltime/application_master.en.html)
No hard copies have to be send in. We will check your original documents when you enrol.

**ADMISSION REQUIREMENTS**
Please upload the following:
- A copy of your bachelor’s degree, your diploma supplement and Transcript of Records of your business administration studies or a related discipline (a final mark of “good” or better is required, German grade: 2.5 or better)
- Evidence of achieved 210 ECTS credits out of a minimum of six semesters of a bachelor’s degree or diploma program is required. Please note: If you have obtained less than 210 ECTS but a minimum of 180 ECTS you will have to realize the missing ECTS during your master studies prior to the release of the subject of your master thesis by conducting a 20-week full-time internship.
- Evidence of a minimum of 20 ECTS credits of study modules in Economics and / or Mathematics and/or Statistics from the above mentioned Bachelor degree (cannot be obtained later)
- A detailed CV
- If you have a foreign Bachelor Degree: you need to upload the VPD issued for our university from uni-assist (see FAQs)

**ENGLISH LANGUAGE**
- Good knowledge of English B2 Level: Competence language level “B2” established by the Council of Europe’s Common European Framework of Reference for Languages) is necessary, as some modules are taught in English. New: No evidence is needed.

**COMPULSORY APTITUDE TEST**
- All applicants who meet the above mentioned criteria have to conduct an aptitude test at the Department of Business Administration of the Munich University of Applied Sciences according to §2 SPO. The exemption for candidates with a bachelor grade of 1,3 or better is no longer possible.
- The aptitude test is conducted by two professors or one professor and a special lecturer / a research associate of the Department of Business Administration and lasts about 30-60 minutes. If you do not come at the appointed time you will lose your admission to the aptitude test and you cannot be enrolled for the master’s degree program.
- The applicant must show her/his professional competences in the field of business administration.
  You can find further information on the website under “Aptitude Test”
- Please take a copy of your bachelor’s thesis/ diploma thesis with you to the aptitude test. If you have not finalised it by the time of the aptitude test please bring a two-page exposé.